



**A Guide to the Boards of Review
from the rank of Tenderfoot to Life.**

Armadillo District, Troop 9

Scouts earning rank advancements will be recognized at a Court of Honor after successfully completing the Board of Review and Scoutmaster Conference.

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This document was originally written by Troop 9 Board of Review Chair. It was designed to assist a unit in conducting Boards of Review. It is only a guide, and the unit is encouraged to modify it as appropriate to their use. [Guide to Advancement](#)

Purpose of a Board of Review

The members of the Board of Review should have the following objectives in mind:

- Scout has completed all the requirements for the rank
- Check if a scout is having a good experience within their unit
- Encourage the Scout to progress further

Additionally, the Board of Review provides "quality control" on advancement within the unit, it provides an opportunity for the Scout to develop and practice those skills needed in a interview situation, and it is an opportunity for the Scout to review his accomplishments.

The Board of Review is NOT a retest; the Scout has already been tested on the skills and activities required for the rank. However, the chairman of the Board of Review should ensure that all the requirements have been "signed off" in the Scout's handbook. Additionally, the chairman should ensure that leadership and merit badge records are consistent with the requirements for the rank.

The Board of Review is an opportunity to review the Scout's attitudes, accomplishments and his acceptance of Scouting's ideals.

Composition of the Board of Review

A board of review must consist of no fewer than three members and no more than six, all of whom must be at **least 21 years of age**.

Note: Unit leaders and assistants must not serve on a board of review for a Scout in their own unit. Parents, guardians, or relatives must not serve on a board for their child. The candidate or the candidate's parent(s) or guardian(s), or relative(s) must have no part in selecting any board of review members.

Mechanics of the BOR

When is a Scout ready for a Board of Review (BOR)?

A Scout is ready for a Board of Review **after**:

- Emailing the Advancement Chair, advancement.troop9@gmail.com, to verify completion of all rank requirements, including the Scoutmaster conference.
- Receiving email confirmation from the Advancement Chair.

Please note: Board of Reviews should be scheduled **one to two weeks** ahead of time to ensure availability of adult leaders and allow time for proper preparation.

How does a Scout request a Board of Review?

The Scout should send an email to the Board of Review Chair at borcoordinator.troop9@gmail.com,

copying the Advancement Chair (advancement.troop9@gmail.com), the Scoutmaster (scoutmastert9austin@gmail.com), and their parent(s).

The email can simply say:

Dear Board of Review Chair:

I have completed all the requirements for the rank of _____. May I please schedule a Board of Review? I am available on ... (include days and times of the week).

Sincerely,
Your Name

What Every Scout Should Know for their Board of Review

The Board of Review is NOT an examination or a “pass or fail” situation. It is a way for adult volunteers to get to know the Scouts in the Troop on an individual basis.

As you progress through the ranks, you will participate in many Boards of Review and your confidence in yourself and the review process will grow. You want to present yourself to the Board in the best possible way. Here are some ideas to help you accomplish this:

- Review all the work you have done to qualify for the Board of Review
- Apply what you've learned to the greater Scouting principles such as service, citizenship and personal fitness. Consider how it applies to your life both now and in the future.
- Recite the Scout Oath, Law, Motto, Slogan and Outdoor Code. Know how you practice these values in your everyday life. Be prepared to give specific examples.
- Interact with the adults on the Board with confidence. Stand or sit upright and in a dignified position. Make eye contact with members of the Board. Speak clearly and with enough volume that you can be heard by all. Try not to answer, "I don't know." But also know it is okay if you do.

What happens at a Board of Review?

1. You should stand and shake hands with each member of the Board and introduce yourself.
2. You should present your Scout Handbook to the adults with it open to the appropriate page for your rank.
3. The BOR Chair will ask you to stand at attention and recite the Scout Law, Scout Oath, Scout Motto, Scout Slogan and/or Outdoor Code.
4. The Board will then ask you questions related to the rank or ranks you wish to achieve. The questions will offer you an opportunity talk about your opinions, experiences, activities, and accomplishments.
5. If you have more than one rank scheduled, you will sit with the same adult grouping for all ranks. But each rank will be treated as a separate Board of Review. The Board (adult group who you are seated with) is interested in your attitudes, accomplishments and acceptance of Scouting's ideals.
6. When all members have had an opportunity to ask their questions, you will be excused from the room or the immediate area.
7. The Board will discuss your progress toward your next rank and decide whether you have met all the requirements.
8. The Board will then invite you back into the room or the immediate area and inform you of their decision.

What Should a Scout wear to a Board of Review?

Wear your full Class A uniform, including a neckerchief and closed-toe shoes. Ensure your shirt is tucked in and you look neat and presentable.

What Should You Bring to a Board of Review?

Bring your Scout book, a pen, and a water bottle.

Should I be nervous about the Board of Review?

No, it's normal to feel a little nervous at your first Board of Review. Try to be confident and maintain a positive attitude. Remember, you can do it!



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